

# WMFCamp Planning Timeline

1 year:	Date set
10 months:	Planning meeting, monthly meetings and prayer updates Speakers scheduled
9 months:	Fundraiser*
8 months:	Registration forms and Brochures made Budget set
7 months:	Fundraiser*
5 months:	Registration opens & provide follow-up email
3 months:	Fundraiser* Promotion and Push for volunteers – Run background checks
2 months:	Meet twice a month to finalize details
6-8 weeks:	Check in with families and volunteers to give updates
4 weeks:	Send camp information and answer questions Order camp t-shirts
2 weeks:	Send all check in procedures, meals, needs, lodging etc.
1 week:	Go time!
1 week after:	Debrief meeting

\*will vary on the need of your budget and fees charged to families